

**STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 20TH JUDICIAL CIRCUIT
ST. CLAIR COUNTY, ILLINOIS- IN PROBATE**

In the Matter of the Estate of)

Case No.: _____

Deceased

Hearing on petition set for _____ _____, 20____. _____ a.m./p.m., Room _____ County Courthouse Belleville, Illinois _____ (Judge)

PETITION FOR LETTERS OF ADMINISTRATION

_____ on oath states:

1. _____, whose place of residence at the time of death was

(Address)

(City)

_____ died _____, 20____,

(County)

(State)

at _____, leaving no will.

(City)

(State)

2. Approximate value of the estate in this state:

Personal \$ _____ Real \$ _____ Annual income from real estate \$ _____

3. The names and post office addresses of the decedent's heirs are:

Names	Relationship	Minor- M Disabled Person- D	Post Office Address (if known, so state)

4. The names and post-office address of persons who are entitled to nominate an administrator in preference to (P) or equally with (E) petitioner are (if none, so state):

Names	Relationship	P or E	Post Office Address (if known, so state)

5. Petitioner is a _____ of the decedent and is legally qualified to act, or to nominate a resident of Illinois to act, as administrator. Petitioner asks that letters of administration issue to the following, qualified and willing to act:

Name	Post-Office Address

*6. The gross value as of the date of death of the decedent's real and personal estate subject to administration in Illinois does not exceed \$150,000. Petitioner request independent administration. The name and post office address of the personal fiduciary designated to act during independent administration for each heir who is a minor or disable person are shown on Exhibit A attached hereto and made a part of this petition.

Petitioner

Address _____

City _____

Signed and sworn to before me

_____, 20____

Notary Public

Name _____

Attorney for Petitioner _____

Address _____

City _____

Telephone _____

If a consul or consular agent is to be notified, name country: _____

* Strike if not applicable.

STATE OF ILLINOIS)
)
) SS.
St. Clair County)

PROOF OF DEATH

_____ being duly sworn, deposes and says that
_____, late of the _____
of _____, in the County of St. Clair and State of Illinois, departed this life at
_____, in said County, on or about the _____ day of
_____, 20____, and that _____ died leaving
_____ Last Will and Testament to the best of _____ knowledge and belief
and that _____ died, aged _____ years, _____, months, _____ days.

Subscribed and sworn to before this _____ day of _____, AD 20_____.

Kinnis Williams, Sr., Circuit Clerk

By: _____ Deputy

STATE OF ILLINOIS
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ST. CLAIR COUNTY- IN PROBATE

In the Matter of the Estate of

Case No.: _____

OATH OF OFFICE

I, _____, on oath state that I will discharge faithfully the
duties of the office of _____

Signed and sworn to before me

_____, 20_____

(Office Capacity)

Name _____

Attorney for _____

Address _____

City _____

Telephone _____

Email _____

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 20TH JUDICIAL CIRCUIT
ST. CLAIR COUNTY- IN PROBATE

In the Matter of the Estate of _____)
)
) **Case No.:** _____
)
)
)

PROOF OF HEIRSHIP

_____ being first duly sworn in open Court, on
oath deposes as follows: My name is _____
My age is _____ years. I reside at _____
_____ and I am a _____ of said decedent.
Said decedent was married _____ times, and of said marriage _____ the following children were born:

And that said _____, a resident of said County, died
_____ on _____, 20____,
(Testate or Intestate)
leaving _____ as _____ and leaving
(His or Her) (Widow or Widower)

_____ as _____ heirs at law.
(His or Her)

Signed and sworn to before me _____)
)
_____, 20____)
) **Signature of Heir**
)

Judge)

Signed and sworn to before me
_____, 20____
Signature of Heir

Signature of Notary Public

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 20TH JUDICIAL CIRCUIT
ST. CLAIR COUNTY- IN PROBATE

In the Matter of the Estate of

Case No.: _____

ORDER FINDING HEIRSHIP

On this day the matter of the heirship of the deceased comes before the court. The court having heard and examined adduced in open court and being sufficiently advised in the premises hereby finds that the said deceased departed this life _____
 on the _____ day of _____, 20____, (Testate or Intestate)

leaving the following heirs at law:

NAME	RELATIONSHIP	AGE

It is therefore ordered adjudged and decreed by the court that the said deceased left the above mentioned sole heirs at law upon _____ death, and that these heirs are entitled to their
 (his/ her)
 share of the proceeds from the settlement of this estate as prescribed by due process of law.

_____, 20____

Judge

Dated _____, 20____

Clerk of the Circuit Court

By: _____
Deputy

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 20TH JUDICIAL CIRCUIT
ST. CLAIR COUNTY- IN PROBATE

In the Matter of the Estate of _____)
)
) **Case No.:** _____
)
)
)

ORDER APPOINTING REPRESENTATIVE OF DECEDENT'S ESTATE- INTESTATE

On the verified petition of _____
for issuance of letter of office, _____

* and for Court having found that the gross value as of the date of death of the decedent's real
and personal estate subject to administration in Illinois does not exceed \$150,000.

It is ordered that:

1. Letters of office as _____
(Administrator, Independent Administrator, Administrator to Collect)
issue to _____;

*2. The representative files an inventory within 60 days.

Dated _____ 20____
ENTERED:

Judge

Name _____

Attorney for Petitioner _____

Address _____

City _____

Telephone _____

Email _____

* Strike of not applicable.

**STATE OF ILLINOIS
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ST. CLAIR COUNTY- IN PROBATE**

In the Matter of the Estate of _____

Case No.: _____

BOND OF LEGAL REPRESENTATIVE- NO SURETY

I, _____ bind myself to the People of the
State of Illinois that I will discharge faithfully the duties of the office of _____

The obligation of this bond is limited to \$ _____.

* _____

Address

City

APPROVED

_____, 20____.

Judge

I certify that the person, whose name is signed above, is known to me and appeared
before me and acknowledged that he signed it voluntarily.

Dated _____, 20____

** _____

Clerk of the Circuit Court/ Notary Public

Name

Attorney for Petitioner(s)

Address

City

Telephone

Email

* First name of legal representative must be written in full.

** Local rule may require acknowledgment before clerk of court instead of a notary public.

STATE OF ILLINOIS
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ST. CLAIR COUNTY- IN PROBATE

In the Matter of the Estate of)
)
)
_____)
)

Case No.:_____

APPEARANCE FOR LETTERS OF ADMINISTRATION

We, heirs of _____ deceased, of legal age and
under no legal disability, appear, waive notice, and consent to immediate appointment of _____

as administrator _____
(If appropriate, insert with the will annexed, de bonis non or de bonis non with the will annexed)

and to the issuance of letter of office.

Dated _____, 20____

Name _____

Attorney for Petitioner(s) _____

Address _____

City _____

Telephone _____

Email _____